

REQUEST FOR PROPOSALS

**Part-Time ASP.NET Programmer for
Conversion & Creation of SHOTv6**



Scholastic Shooting Sports Foundation

Responses Due: February 10, 2017 5:00PM CST

SECTION 1: INTRODUCTION

1.1 Purpose

The purpose of this Request for Proposals (RFP) is to solicit proposals from qualified service providers to act as an ASP.NET programmer (engineer) for the purposes of advancing our existing membership and SHooting Organizational Technology System (SHOT) into the .NET and Bootstrap responsive environments for our next version (6.0). The Scholastic Shooting Sports Foundation (i.e. "SSSF") is soliciting for proposals and intends to enter into a contract agreement with successful applicant. The SSSF intends to award a contract, upon approval from the SSSF Board of Directors, beginning on or around March 1st, 2017 and terminating on or around October 31st, 2017 with extension and/or renewals at the discretion of the SSSF.

1.2 Background Information

The SHooting Organizational Technology (SHOT) System is a SSSF-proprietary software system utilized by nearly 1,000 youth shooting sports teams involved in the Scholastic Clay Target Program (SCTP) and Scholastic Action Shooting Program (SASP) around the United States. The SHOT system provides teams with the ability to register youth athletes and adult volunteers, manage teams, host events, register for events, host team websites and provide various reports pertinent to the team and program.

This RFP is designed to provide vendors with the information necessary for the preparation of competitive bid proposals. The RFP process is intended to provide the SSSF with information to assist in the selection process. It is not intended to be comprehensive. Each vendor is responsible for determining all factors necessary for submission of a comprehensive bid proposal.

SECTION 2: SERVICE REQUIREMENTS AND QUALIFICATIONS

2.1 Introduction

Description and Purpose of Contract

The SSSF seeks a part-time IT programmer as an independent contractor (IC) resource to assist the SSSF IT Director in the creation of the next version of SSSF-proprietary SHooting Organizational Technology (SHOT) software. Successful applicant must be well educated and experienced in ASP.NET programming and SQL Server administrative practices and functionality.

2.1.1 Contract Duration, Location and Work Expectations

This contract position is expected to follow the timeline below:

- Contract will commence on or around March 1, 2017
- Contract will expire on or around October 31, 2017
- Contract will require approximately 20 hours per week
- Contract may be extended and/or renewed at the discretion of the SSSF
- Successful contractor will reside in the contiguous United States and will work remotely

2.2 Scope of Work

2.2.1 Chain of Command

This position will answer to the following entities.

- The Programmer will report directly to the SSSF IT Director
- Attendance at weekly meetings (via Skype) with SSSF IT Director, program staff and/or test group is required

2.2.2 Immediate Job Duties

Immediate job duties to be completed by August 1, 2017 will include:

- Creation and final design of the SHOT v6 system.
- Complete verification and secure “tokenization” of a secure paperless environment for registration of coaches and athletes.
- Secure and accurate processing of all payment capabilities through the SHOT v6 system.
- Accurate conversion of all existing records in the SHOT v5 database.
- Functioning SHOT v6 online system.
- Successful Beta testing of SHOT v6 to full deployment by September 1st, 2017.
- Support, bug-fixing and enhancement logging through October 31st, 2017.

2.2.3 ASP.NET Programming & SQL

The SSSF shall furnish all capital server platforms and accounts.

The selected candidate will be expected to:

- Be educated and fluent in the following:
 - Microsoft ASP.NET (Visual Studio – C#)
 - HTML 5.0, CSS 3.0 +
 - Bootstrap
 - JavaScript
 - JQuery
 - Microsoft SQL Server 2008 +
 - Administration – Table Structures
 - Administration – T-SQL Stored Procedures
 - Administration – Security
- Work directly with the IT Director who will be the chief designer for the new system.
- Make suggestions and communicate with SSSF staff about alternative ideas and methodologies.
- Responsible for error reports and debug.
- Meet phase deadlines and communicate with IT Director completed processes.

2.2.4 Support Duties

Support duties will include:

- Task Lists from internal request system.
- Direct error trap requests from IT Director.
- Design changes from IT Director.
- Business rule enforcement from IT Director.

2.2.5 Desired Qualifications

- 5+ years’ experience in ASP.NET programming and SQL Server administrative

- practices and functionality
- Demonstrated ability to work independently and remotely and manage timelines
- Familiarity with clay target and action shooting tournaments
- Direct experience with the Scholastic Clay Target Program (SCTP) and/or Scholastic Action Shooting Program (SASP)
- Ability to work non-standard support hours including on-call during weekends and evenings
- Ability and willingness to sign confidentiality/non-compete agreement with SSSF

SECTION 3: HOW TO RESPOND TO RFP

3 Responses to RFP

3.1 Timeline

- Responses to RFP are due no later than February 10, 2017 at 5:00PM CST
- Contract will commence on or around March 1, 2017
- Contract will expire on or around October 31, 2017

3.2 Required Materials in Responses

Responses to RFP must contain the following items

- Resume and/or contract work history pertinent to this RFP
- Cover letter containing narrative information and interest in contract position
- Three (3) work references
- Hourly rate
- Billing terms

3.3 How to Submit

- All responses must be submitted electronically, via email to SSSF Executive Director, Ben Berka at bberka@sssfonline.com

3.4 Questions and Additional Information

- Any questions and/or requests for additional information must be directed to SSSF Executive Director, Ben Berka at bberka@sssfonline.com prior to the response deadline.